

EDCM Review Group Meeting Summary and Action Log

In Attendance	Chair: Mo Sukumaran – SSE Distribution Secretariat: Michael Walls Andy Wainwright – National Grid Chris Ong – UK Power Networks Claire Campbell – SP Energy Networks Dan Hickman – Npower Franck Latremoliere – Reckon LLP Harminder Basi – UK Power Networks Iain Morgan – Ofgem Julia Haughey – EDF Energy Keith Burwell – Ofgem Matthew Scott – Senergy Econnect Mike Attree – ENWL Pat Wormald – Northern PowerGrid Robin Hodgkins – M&CM Shankar Rajagopalan – Reckon LLP Steven Inglis – Northern PowerGrid Apologies: Andrew Neves – Engage Consulting David Tolley – DLT Consulting Furong Li – Bath University	Next Working Group Meeting Dates	Friday, 15 August – ElectraLink Ltd Wednesday, 27 August - ENA Friday, 12 September - ENA Monday, 22 September - ENA Wednesday, 1 October - ENA
Meeting Date	Tuesday, 29 July 2014 - ENA	Meeting Number	1

Meeting 1:

This was the first meeting of the DCMF MIG EDCM Review Group, and as such contained mainly administrative and planning for future meetings in order to establish a plan for the progression of all the issues.

The group discussed the draft Terms of Reference, and these are included as Attachment 1 to this document.

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The members also agreed that the future meetings should have an agreed focus, so that in the event that someone can only attend certain items, this would give stakeholders the opportunity to make the best use of their time and planning.

A list of actions from the first meeting are listed below:

Open Actions:

Ref. Mtg no. / action no.	Description	Assigned to	Action by (date)	Status
01/01	In regard to what data and data sources that could be examined for the purposes of this review, the Chair has asked that all attendees send through any ideas on what will help to facilitate the work of the group.	All	Ongoing	
01/02	It was explained by Ofgem that there is a meeting with the DNOs in August about connections and that any suggestions about what data can DNOs can publish, and also what DNOs feel is confidential would be useful. This could then be fed back into that meeting and be included in those discussions. An action was placed on DNOs to email Iain Morgan with any suggestions regarding this data.	All DNOs	By the next meeting	
01/03	Matthew Scott to provide an overview of the DSM issue which he discussed at the first meeting to all the members via email.	Matthew Scott	By the next meeting	
01/04	CDCM/EDCM Boundary should also be considered in the review	All		
01/05	Each of the future meetings will focus on one or two of the topics set out in the terms of reference. Details to be issued by MW	MW		
01/06	All members to review papers issued at first meeting and circulate comments to group	ALL		
01/07	Chair encouraged all members of the group to contribute / comment on topics raised and circulate note by e-mail.	ALL		
01/08	Mo Sukumaran to provide update on Group's work at August DCMF	MS	7 Aug	

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Closed Actions:

Ref. Mtg no. / action no.	Description	Assigned to	Action by (date)	Status